

Pledge of Performance to Buyers:

Whether this is your first or fifth home-buying experience, any home purchase is, for most people, **their largest single expenditure.**

The following is a list of actions and services that I will provide to you, should you work with me as your sole buying agent:

1. I will guide you through the loan pre-approval process and help you work with your loan officer to determine comfortable loan payments.
2. I will give you the most vital information on available homes and assist in helping you prioritize home features.
3. I will complete a computerized match of listed properties and check inventory daily for a match.
4. I will keep you aware of any changes in the real estate market.
5. I will give you all information available on any home for sale you are interested in pursuing.
6. I will complete a market analysis on property before you make an offer.
7. I will see that you get a complete estimate of all costs relating to purchasing a home.
8. I will help you write a purchase and sale agreement, present it to the sellers and coordinate all negotiation and communication between you and the seller.
9. I will negotiate the offer in your best interest.
10. I will help you arrange an inspection of that "right" property and assist you through the financing processes for this property.
11. I will assist you in getting any required estimates on repairs, if needed, before purchasing the home so you can make an informed decision.
12. I will help coordinate professionals that may be needed through the purchase process, such as contractors, home insurance companies, lawyers, title companies, etc...
13. I will monitor every step of the transaction until closing.
14. I will stay in touch from the day you search for your new home until the day you move in.

Date: _____

Kim Myers, Associate Broker and REALTOR

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